



### Absentee Form

Dear Parent/Guardian: Please complete this form in its entirety and have your daughter turn it into the front office when she returns from an absence or is going to be absent a day or more. This is considered a parent note. All planned doctor visits must have a Verification for Missed Classes form on file for the absence.

Student Name: \_\_\_\_\_

My daughter was absent or will be absent on \_\_\_\_\_ due to one of the following.

She was:

\_\_\_\_\_ Ill

\_\_\_\_\_ All day doctor/dentist appointment

\_\_\_\_\_ Funeral

\_\_\_\_\_ Family trip

\_\_\_\_\_ Sporting event

\_\_\_\_\_ Other (please specify) \_\_\_\_\_

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature