Absentee Form

Dear Parent/Guardian: Please complete this form in its entirety and have your daughter turn it into the front office when she returns from an absence or is going to be absent a day or more. This is considered a parent note. All planned doctor visits must have a Verification for Missed Classes form on file for the absence.

Student Name: ________________________________________________________________________

My daughter was absent or will be absent on ________________________ due to one of the following.

She was:

_____ Ill

_____ All day doctor/dentist appointment

_____ Funeral

_____ Family trip

_____ Sporting event

_____ Other (please specify) ___________________________________________________________

__________________________________________________________________           ______________
Parent/Guardian Signature                                                                                                             Date

_____________________________________________________________________________________
Student Signature