



Presentation Academy Transcript Release Form

Parents, please give this form to your daughter's school. Records must be sent directly from the school.

I/We authorize the release of my/our child's:

- Grades for the past four school years and current class schedule
- Aptitude and achievement test scores (if applicable)
- Interpretation of grading scale
- Psychological and special needs testing results
- Attendances and disciplinary record
- Immunization and medical record

I/We authorize Presentation Academy to contact schools and other sources to obtain information relevant to my/our child's application.

Applicant's Full Name _____
First Middle Last

Applying for Grade 9 10 11 School Year 2023-2024 2024-2025

Current School _____

School Address _____

School Phone _____ School Fax _____

Contact Email _____

Statement of Confidentiality:

It is the policy of Presentation Academy that all information received regarding an applicant's application for admission will be treated with complete confidentiality. Information received within the scope of this policy is not disclosed to the applicant or to the applicant's family.

Signature(s) of parent(s)/guardian(s):

Signature _____ Date _____

Signature _____ Date _____

Records can be sent to:

Presentation Academy Admissions Office, 861 S. Fourth St. Louisville, KY 40203

Records can be sent to: Questions? Call the Presentation Academy Admissions Office at 502.583.5925 ext. 207

jgolden@presentationacademy.org